



JOZINI MUNICIPALITY (KZ 272)

Private Bag X028, Jozini, 3969

Circle Street, Bottom Town, Jozini

Tel: (035) 5721269 Email: bnyawo@jozini.org.za Fax: (035) 5721423

JOB ADVERTISEMENT

POSITION	: Waste, Parks and Gardens Manager
DEPARTMENT	: Technical Services
LOCATION	: Jozini Local Municipality
JOB GRADE	: T16 (R350 000.00 total cost)
REPORTS TO	: Executive Director: Planning and Technical Services
CLOSING DATE	: 04 November 2013

A Vacancy exists for the above position.

The Job Content is described in terms of the Objectives and Outputs.

OBJECTIVES

To effectively and efficiently manage the implementation, monitoring, evaluation and reporting sequences of outcomes associated with plans and programmes designed to accomplish key service delivery objectives with respect to assisting the Municipality's key Waste Management structures, Committees to ensure these meet their obligations and objectives. To ensure the safe disposal of cleansing contaminated and hazardous materials which have been created by households, businesses and manufacturing plants.

OUTPUTS

- Draft plans, budget and environmental management policies, by-laws and strategies
- Overseeing waste management schemes, such as at landfill sites;
- Supervising the transportation of waste to ensure that it takes place efficiently without contaminating air, land or water sources;
- Assisting with the development, promotion and implementation of new environmental and waste disposal schemes;
- Ensuring compliance with current legislation in the transportation, handling and disposal of waste;
- Formulating and controlling the budget for environmental protection and waste disposal;
- Collating statistics and compiling reports environmental and waste management reports as and when require
- Monitoring the quality and performance of waste services, including contract management of external providers;
- Development of information and promotional materials to create awareness and educate consumers
- Set and supervise meeting of waste reduction and recycling targets;
- Dealing with enquiries and complaints from members of the public both in person and by phone or email;



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- Investigating and following up claims of the illegal dumping of waste and working with other waste regulation enforcement staff;
- Consulting with residents, community groups, councillors, housing associations and traders' associations about waste management issues, identifying their requirements and providing appropriate solutions;
- Developing research projects and contributing to the activities of national groups concerned with waste disposal.
- Advice cemetery Section on environmental considerations for cemetery operations
- Inspect cemeteries, businesses, abattoirs and developers for environmental and waste management by-laws

COMPETENCIES

Skills:

- Innovative and proactive
- Computer literacy and ability to apply technology
- A valid code B or code 8 driver's license
- Good communication skills both Verbal and Written
- Having abilities to understand dynamic and complex relevant legislation
- Be a good team player

Knowledge:

- OHS Act requirements, water regulations and provisions as well as legislation associated with the provision of the development infrastructure
- Project Management knowledge
- Having knowledge and interest for environmental issues

REQUIREMENTS

Qualifications:

- B Degree/3 year Diploma in Waste Management or Environmental Management
- Project Management would be an added advantage

Experience:

- **2 - 5 years** working in testing environmental or waste management
- Technical background would be an added advantage
- Local Government experience will be an added advantage

The Jozini Municipality approved Employment Equity Plan and Targets will be considered as part of the recruitment process.



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All applications should be accompanied by **comprehensive CV together with certified copies of qualifications, ID Copy and Driver's license** and to be forwarded for the attention of the HR Manager: Jozini Municipality, Private Bag X 028, Jozini, 3696.

Incomplete CV's will not be considered **and FAXED AND EMAILED APPLICATION WILL NOT BE ALLOWED**

Approval by Municipal Manager Yes / No

Signature: _____

Date: _____

MR. B NTULI: MUNICIPAL MANAGER