



JOZINI MUNICIPALITY (KZ 272)

Private Bag X028, Jozini, 3969

Circle Street, Bottom Town, Jozini

Tel: (035) 5721269 Email: bnyawo@jozini.org.za Fax: (035) 5721423

JOB ADVERTISEMENT

POSITION : Truck Driver

DEPARTMENT : Technical and Planning Services

LOCATION : Jozini Local Municipality

JOB GRADE : T6

REPORTS TO : Manager Waste

CLOSING DATE :

The Job Content is described in terms of the Objectives and Outputs.

OBJECTIVES

To effectively and efficiently perform task / activities associated with the operation of heavy vehicles during construction / maintenance activities, transporting material / equipment and / or personnel to / from work sites in accordance with laid down procedures and guidelines.

OUTPUTS

As a truck driver, the incumbent will be responsible for the following duties:

1.1 Procedural Applications:

Performs specific tasks / activities prior to and on completion of allocated maintenance assignment by:

- Receiving instructions from the immediate superior communicating and establishing details of tasks(vehicle, materials and personnel)
- Inspecting safety devices, controls, lubricant levels, etc on vehicles and reports defects to the immediate superior.
- Observing and/ or participating in the loading/ offloading sequences of material and equipment and correcting deviations from safety procedures.
- Washing and cleaning vehicle, removing debris using pressurized hose and specific cleaning material and/ or attending to the basic removal/ replacement of defective parts (tyres, etc.)
- Transporting personnel, material and equipment to/ from specific locations.

1.2 Information Recording:

Completes internal transactional documentation (e.g. tally sheets, log sheet) and related forms (vehicle checklist) by:

- Inserting the relevant information (quantitative/ qualitative) and/ or details of activities.
- Forwarding to the relevant personnel for processing.



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1.3 Site Operational Activities

Performs specific tasks associated with the operation of heavy vehicles (Tip Trucks; Water Trucks; etc) during construction/ maintenance activities, by:

- Communicating with the Supervisor on site and confirming and/ or attending specific operational requirements.
- Driving and maneuvering the vehicles and engaging controls to operate mechanisms to facilitate specific sequences (tipping, etc) and discharging/ offloading required quantities of materials (sand, stone, crusher run, etc) for repair or reconstruction work.
- Transporting and discharging building debris to allocated disposal sites.

COMPETENCIES

Skills:

- A valid code EC driver's license - PrDP

Knowledge:

REQUIREMENTS

Qualifications:

- NQF Level 1

Experience:

- 1-2 years' experience

The Company's approved Employment Equity Plan and Targets will be considered as part of the recruitment process.

Please forward your application to HR Manager: Jozini Municipality, Private Bag X 028, Jozini, 3696. Application letters should be accompanied by comprehensive CV together with certified copies of qualifications, ID Copy and Driver's license. Incomplete CV's will not be considered

Faxed and Emailed applications are not allowed

Approval by MM Yes / No

Signature: _____

Date: _____



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