



JOZINI MUNICIPALITY (KZ 272)

Private Bag X028, Jozini, 3969

Circle Street, Bottom Town, Jozini

Tel: (035) 5721269 Email: bnyawo@jozini.org.za Fax: (035) 5721423

JOB ADVERTISEMENT

POSITION : Development Practitioner

DEPARTMENT : Technical and Planning Services

LOCATION : Jozini Local Municipality

JOB GRADE : T12 (R218 835.00 plus other benefits)

REPORTS TO : Executive Director: Technical & Planning

CLOSING DATE : 18 June 2013

A Vacancy exists for the above position.

The Job Content is described in terms of the Objectives and Outputs.

OBJECTIVES

To effectively and efficiently facilitate and manage development processes, programmes and projects aimed at improving people's material conditions in relation to provision of access to basic and free basic services. To provide associated direction for the development, design, and systems integration for client engagement from conceptualisation phase to implementation.

OUTPUTS

- To manage profiling households and facilitate provision of electricity, water, sanitation, access roads and free basic services process
- To ensure demand management by planning the provision of electricity, water, sanitation, access roads and free basic services
- To prepare development initiative business plans and submit to relevant stakeholders and potential funding agencies
- To coordinate with functional team, manage timeline and tracking issues
- Provides direction for the development, design and systems integration for the client engagements from conceptualization phase to implementation
- Applies empirical knowledge of sectoral trends and developments to improve basic services to the community
- Easily recognize system deficiencies and implements effective solutions taking into account stakeholder input



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- Creates and executes development plans and revises as appropriate to meet changing needs and requirements
- Owns the development lifecycle and is responsible for managing associated risk throughout the project lifespan
- Manages resources within budget and project schedule
- Liaise with internal and external clients to direct design, business resolution and technical requirements
- Monitor, control, review and track projects / programme performance, time allocations and quality of assigned projects by constantly evaluating progress and conducting regular status meetings
- Coordinates and facilitates team and clients or community meetings effectively
- Delivers engaging, informative and well organized presentation and reports to relevant structures
- Resolves or escalates issues in a timely fashion to supervisor
- Understands how to communicate difficult / sensitive information tactfully

COMPETENCIES

Skills:

- Innovative and proactive
- Computer literacy and ability to apply technology
- A valid code B or code 8 driver's license
- Strong interpersonal
- Ability to set realistic expectations and honor commitments
- Excellent written and verbal communications
- Takes ownership and accountability for assigned work

Knowledge:

- OHS Act requirements, water regulations and provisions as well as legislation associated with the provision of the development infrastructure
- Project Management knowledge

REQUIREMENTS

Qualifications:

- B Degree in Development Studies or Equivalent (NQF Level 7)
- Project Management would be an added advantage



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Experience:

- **Minimum 2 years** relevant experience
- Technical background would be an added advantage
- Extensive experience in all aspects of infrastructure development in rural areas
- Local Government experience will be an added advantage

The Jozini Municipality approved Employment Equity Plan and Targets will be considered as part of the recruitment process.

All applications should be accompanied by **comprehensive CV together with certified copies of qualifications, ID Copy and Driver's license** and to be forwarded for the attention of the HR Manager: Jozini Municipality, Private Bag X 028, Jozini, 3696.

Incomplete CV's will not be considered **and FAXED AND EMAILED APPLICATION WILL NOT BE ALLOWED**

Approval by Municipal Manager Yes / No

Signature: _____

Date: _____

MR. B NTULI: MUNICIPAL MANAGER