



JOZINI MUNICIPALITY

(KZ 272)

Private Bag x028 Jozini Circle Street, Bottom Town Jozini 3969
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The Jozini Municipality is an equally opportunity employer and subscribes to an affirmative action programme, which is non-sexist, non-discriminatory and based on merit. By the following positions, the Jozini Municipality is seeking for dynamic individuals to assist the municipality in achieving its objectives.

In terms of the Municipal Systems Act, 7/2011 as amendment

EXECUTIVE DIRECTOR CORPORATE SERVICES

CORPORATE SERVICES DEPARTMENT

SECTION 57

Remuneration Package-Negotiable

REF: 039

Requirement

- A recognized NQF Level 7 qualification in Human Resource Management, Local Government Management or Public Administration Management and Administration, Community Development, Environmental Management or any other related field..
- A minimum of 5 years experience in a senior managerial position in Local Government
- Strategic and visionary leadership, excellent written and verbal communication skills, ability to work under pressure and adhere to tight deadlines, clear understanding of legislation governing local government which, amongst others, is Municipal Finance Management Act, Systems Act, Structures Act
- It will be a requirement that the successful candidate must meet the minimum requirements for the post laid down in Government Gazette No. 29967 dated 15 June 2007 by 2013
- Driver's licence

Responsibilities

- Reporting to the Municipal Manager, the post operates at a strategic level and provides strategic support to the business functions within Jozini Municipality with the main focus:
 1. Implementation of the strategic goals as identified in the Integrated Development Plan of the Municipality
 2. Ensuring the effective management and compliance of legislation and policies in respect of, amongst others, the following key Performance Areas:

- Parks, Recreation of Cemeteries
 - Culture and Amenities
 - Protection Services with specific reference to:
 - Traffic
 - Fire and Disaster Management
 - Libraries
 - Health Services with specific reference to:
 - Primary Health care
 - Environmental Health
3. Ensuring that the approved budget is executed in line with the Service Delivery and Budget Implementation Plan of the Department of Community Services.
 4. Providing support to the Portfolio Committees, Executive Committee, Standing Committees on Public Accounts and Council on the coordination and administrative aspects of such committees.