MFMA IMPLEMENTATION AND MONITORING LONG TERM CONTRACTS QUARTERLY RETURN

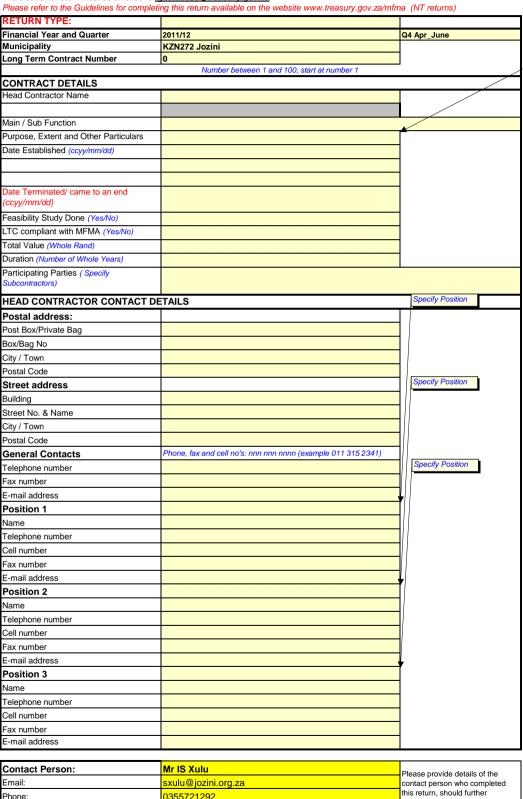
Municipalities must report on all long term contracts (LTC) with a contract period exceeding 3 years and a total contract value of R1 million and above (a quarterly return must be completed for the term of the LTC).

Each quarter every municipality must submit this return to National Treasury disclosing for that quarter:

- 1. any new LTC established, and
- 2. any LTC terminated or that came to an end, or
- 3. Changes to detail of existing LTC
- 4. Existing LTC(s) but no activity for this quarter, or
- 5. that there are no LTC(s)
- 6. Specifically for the quarter ending 30 September 2006 details of all LTCs existing as at 30 September 2006 must be submitted once off, thereafter for each quarter select the applicable return(s) from 1-5 above.

To save the file press the following keys at the same time with Caps Lock off: Ctrl-Shift-S. The file will be saved as e.g. EC000 LTC 2007 Q1 1 xls

The electronic return must be emailed to $\underline{\textbf{lgdatabase@treasury.gov.za.}}$



nformation be required.

rmation on purpose additional to subfunction. If the purpose does not neatly fit into a subfunction, choose 'Other' and provide detail here.

2012/04/18

Phone:

Date: