



JOZINI MUNICIPALITY (KZ 272)

Private Bag X028, Jozini, 3969

Circle Street, Bottom Town, Jozini

Tel: (035) 5721292 Email: municipalmanager@jozini.gov.za Fax: (035) 5721266

Ref No: RFQ014/05/18

07 May 2018

Dear Sir / Madam

REQUEST FOR WRITTEN QUOTATIONS FOR THE COUNCILLORS TRAINING ON STANDING RULES AND PROCEDURES

(Transaction Over R30 000.00 up to a transaction value of R200 000.00 VAT included)
Kindly furnish me with a written quotation for the **Training of Councillors on Standing Rules and Procedures**

The quotation are obtainable from Jozini Municipality at Circle Street, Bottom Town, Jozini during **working hours (Monday to Friday)** as from **07 May 2018**.

The quotation must be submitted together with the attached schedule of quantities and must be deposited into the bid box situation at Jozini Municipal Offices not later than **Mond, 14 May 2017 at 12h00**.

The following terms will apply:

- Price(s) quoted must be valid for a least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- This quotation will be evaluated in terms of the 80/20 Preferential Procurement Regulation 2011 and for this purpose the enclosed forms **MBD2, MBD4 and MBD6.1** must be completed and submitted together with your quotation
- Your quotation must be submitted with an original Tax Clearance Certificate
- Your quotation must be submitted with the **BBBEE Certificate** to claim BBBEE points
- Proof of payment of municipal rates / services

NB: No quotation will be considered from persons in the service of the state.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully


MR J.F.K KHUMALO
MUNICIPAL MANAGER