



**JOZINI MUNICIPALITY
(KZ 272)**

Private Bag X028, Jozini, 3969

Circle Street, Bottom Town, Jozini

Tel: (035) 5721292 Email: municipalmanager@jozini.gov.za Fax: (035) 5721266

Ref No: RFQ010/08/17

02 August 2017

Dear Sir / Madam

**REQUEST FOR WRITTEN QUOTATIONS FOR SUPPLY AND DELIVERY OF LAPTOPS
AND DESKTOPS COMPUTERS**

(Transaction Over R30 000.00 up to a transaction value of R200 000.00 VAT included)
Kindly furnish me with a written quotation for the **Supply and Delivery of Laptops and Desktop Computers.**

The quotation are obtainable from Jozini Municipality at Circle Street, Bottom Town, Jozini during **working hours (Monday to Friday)** as from **02 August 2017.**

The quotation must be submitted together with the attached schedule of quantities and must be deposited into the bid box situation at Jozini Municipal Offices not later than **Thursday, 10 August 2017 at 12h00.**


The following terms will apply:

- Price(s) quoted must be valid for a least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- This quotation will be evaluated in terms of the 80/20 Preferential Procurement Regulation 2011 and for this purpose the enclosed forms **MBD2, MBD4 and MBD6.1** must be completed and submitted together with your quotation
- Your quotation must be submitted with an original Tax Clearance Certificate
- Your quotation must be submitted with the **BBBEE Certificate** to claim BBBEE points
- Proof of payment of municipal rates / services

NB: No quotation will be considered from persons in the service of the state.

Failure to comply with these conditions may invalidate your offer.

Yours faithfully


MR J.F.K KHUMALO
MUNICIPAL MANAGER

SPECIFICATION

Qty	Description	Unit price	Amount
10	<u>Laptop:</u> Intel® Core™ i3-5005U CPU @2.00GHZ, 4GB RAM, 64 Bit Operating system, 15 inch.		
10	Microsoft Office: Home and Business		
10	15 Inch Laptop Bags		
2	<u>Desktop Computer:</u> Windows Pro 10, 512MB, DDR3 SDRAM , 64 bit Operating System, Keyboard, Mouse		
		SUB TOTAL	
		VAT 14%	
		DELIVERY	
		GRAND TOTAL	

Amount in words:

Failure to comply with the above-stated requirements may result in a disqualification of your proposal.



Comments if any: _____
