



## JOZINI MUNICIPALITY (KZ 272)

Private Bag X028, Jozini, 3969

Circle Street, Bottom Town, Jozini

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Ref No: JMC002/07/13

11 July 2013

Dear Sir / Madam

### REQUEST FOR WRITTEN QUOTATIONS

**(Transaction Over R30 000.00 up to a transaction value of R499 999.99 VAT included)**

Kindly furnish me with a written quotation for the **Refurbishment of Main and Mayor's reception Area**

Quotations are to be completed in accordance with the conditions attached to the quotation document including MBD documents and can be faxed to 035 5721266 or emailed to [nnkambule@jozini.org.za](mailto:nnkambule@jozini.org.za) or [sduma@jozini.org.za](mailto:sduma@jozini.org.za) by no later than **15 July 2013**.

The following terms will apply:

- Price(s) quoted must be valid for a least thirty (30) days from date of your offer.
- Price(s) quoted must be firm and must be inclusive of VAT.
- This quotation will be evaluated in terms of the 80/20 Preferential Procurement Regulation 2011 and for this purpose the enclosed forms **MBD2, MBD4 and MBD6.1** must be completed and submitted together with your quotation.
- Your quotation must be submitted with an original Tax Clearance Certificate.
- Your catalogue or brochure showing the previous work of a similar nature undertaken.
- List of clients with references to be provided.
- You are advised to submit the **BBBEE Certificate** to claim BBBEE points.

**NB: No quotation will be considered from persons in the service of the state.**

**Failure to comply with these conditions may invalidate your offer.**

Yours faithfully

**MR B. NTULI**  
**MUNICIPAL MANAGER**

## SPECIFICATION

### Refurbishment of Main and Mayor's reception Area

QTY	DESCRIPTION	AMOUNT
1	To make-up and supply eyelet curtains	
1	All Fabrics, Labour & Accessories	
	To supply bronze wrought iron curtain rods and fixtures	
1	To supply reception furniture and accessories	
8	Leather arm chairs	
1	Solid wooden Rectangular Display table	
1	Solid wooden Entrance Round table	
2	large refurbished notice boards	
1	large rubbish bin	
3	silk flower arrangements	
2	Large Pots and plants	
3	ceiling lights	
2	coffee table local trays	
1	Local wall art	
2	magazine racks	
1	lockable wooden suggestion box	
	To make-up and supply Pinchpleat curtains	
	All Fabrics, Labour & Accessories	
	To supply Rebated Wooden curtain rods	
	To supply reception furniture and accessories	
	2 x Leather wingback chairs	
	2 x solid wooden armchairs	
	2 x Solid wooden Rectangular Display tables	
	2 x wooden side tables	
	1 x upholstered couch	
	1 x upholstered couch	
	1 x upholstered couch	
	1 x large refurbished notice board	
	1 x large refurbished notice board	
	1 x large rubbish bin	
	3 x silk flower arrangements	
	3 x Large Pots and plants	
	6 x ceiling lights	
	1 x solid wooden coffee table	
	1 x coffee table local trays	
	1 x lockable wooden suggestion box	
	Local wall art	
	4 x Photo Frames	
	1 x Coat Stand	
	2 x magazine racks	
	Flat Screen Television and wall bracket	
	Sliding door division with frosted glass                      including	

	Delivery and installation	
	Disbursements	
	<b>SUB TOTAL</b>	
	<b>VAT 14%</b>	
	<b>GRAND TOTAL</b>	

Amount in words: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Failure to comply with the above-stated requirements may result in a disqualification of your proposal.



Comments if any: \_\_\_\_\_  
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